

# **Radiology Technologist**

**Job Title:** Radiology Technologist

**Immediate Supervisor Title:** Administrator

**General Summary:** A nonexempt position responsible for operating X-ray equipment and performing nursing and lab duties alongside physicians to diagnose and treat disease and/or injury.

All employees must understand that this is a small team that will be assigned additional duties as need to continue to provide the best service possible to the patient.

**Essential Job Responsibilities:**

1. Prepares patients for radiologic procedures. Protects patient, self, and other staff from radiation hazards. Takes X-rays following established procedures for patient care and safety, which involves setting up and operating radiographic equipment used in the medical diagnosis and/or treatment of patients and includes implementing infection control procedures for the work area. Selects proper ionizing factors for radiological diagnosis. Adjusts/sets radiographic controls. Positions patients and takes X-rays of specific parts of the patient's body as requested by physicians. Checks X-rays for clarity of image, retaking when needed. Distributes X-rays to appropriate medical staff.
2. Obtains, verifies, and records health history of patients. Gathers pertinent health data through physical assessments. Documents assessments, interventions, patient/family responses, medication dispensed/prescribed, and test results in medical records.
3. Provides basic patient care as ordered. Administers medications and treatments as directed. Assists other health care professionals in performing exams, diagnostic procedures and treatments, and minor medical procedures. Adheres to infection control/safety guidelines and confidentiality policies.
4. Fulfills duties that include medical/surgical asepsis, sterilization, instrument wrapping and autoclaving; checking vital signs or performing EKG's, physical examination preparations; clinical pharmacology; drug administration through various routes including injections; prescription verifications with physician's orders; minor surgery assists including surgical tray set-up pre/post surgical care, applying dressings, and suture removal; biohazard waste disposal and monitoring; laboratory procedures including Occupational Safety and Health Administration (OSHA) guidelines; quality control methods; CLIA-waived testing; capillary punctures and venipunctures; specimen handling such as urine, throat, vaginal, stool, and sputum; emergency triage, and first aid.
5. Fulfills environmental responsibilities as assigned that may include setting up instruments and equipment according to department protocols; cleaning exam/procedure rooms, instruments, and equipment between patient visits to maintain infection control; cleaning sterilizer according to scheduled maintenance program and keeping appropriate records; ordering, sorting, storing supplies; and restocking exam/procedure rooms.
6. Other duties as assigned.

**Education:** A degree from an accredited radiology program.

**Experience:** None

**Other Requirements:** State of Nebraska License

## **Performance Requirements:**

### *Knowledge:*

1. Knowledge of nursing processes; health care systems, structure, and functions; and community resources. Understanding of health care technology, equipment, and supplies. Familiarity with state law on nursing care, nurse practice guidelines, and clinic policies and procedures.
2. Knowledge of wellness/illness, growth and development, human behavior, psychosocial factors, and alternative health care treatments.
3. Knowledge of chart/medical record documentation requirements and federal/state laws related to release of health care information.
4. Knowledge of health care field and medical office protocols/procedures.

### *Skills:*

1. Skill in leading people and setting an example.
2. Skill in positioning patients properly.
3. Skill in identifying equipment problems and correcting or notifying supervisor.
4. Skill in following infection control and radiological safety procedures.

### *Abilities:*

1. Ability to lift and position patients for the type of X-ray procedure required.
2. Ability to plan, prioritize, and complete delegated tasks.
3. Ability to demonstrate compassion and caring in dealing with others.
4. Ability to project a pleasant and professional image.

**Equipment Operated:** Radiological equipment used for medical diagnosis and treatment.

**Work Environment:** Radiological unit. Exposure to disease and radiation in the course of performing the work. Evening, weekend, and holiday work is required.

**Mental/Physical Requirements:** Standing ten to twelve hours per day, walking, stooping, and bending. Requires ability to move equipment and transfer patients. Occasional stress when working with anxious patients.